

**AGENDA**  
**MID AND SOUTH ESSEX COMMUNITY COLLABORATIVE**  
**COMMITTEES IN COMMON**

**Part I – In Public**

**Thursday 31<sup>st</sup> July 2025 – 11:00 – 11:10**

**Wren House, Hedgerows Business Park, Colchester Road, Springfield, Chelmsford, Essex CM2 5PF**  
**Plume & Marconi – 1<sup>st</sup> Floor**

No.	ITEM	LEAD	REQUIREMENT	PAPERS	TIME
<b>Formalities and Administration</b>					
1.	<b>Apologies for Absence</b> Eileen Taylor Caroline Allum Trevor Smith Milind Karele Hattie Llewelyn-Davies Robert Persey Luis Canto E Castro Dan Doherty Moirá McGrath Paul Scott	Robert Parkinson, Chair	Information	Verbal	11:00
2.	<b>Declarations of Interest</b>	Robert Parkinson	Information	Attached	11:01
3.	<b>Minutes of meeting 29<sup>th</sup> May 2025</b>	Robert Parkinson	Approval	Attached	11:02
4.	<b>Action log following 29<sup>th</sup> May 2025</b>	Robert Parkinson	Information	Attached	11:03
5.	<b>Matters arising from previous minutes</b>	Robert Parkinson	Information	Verbal	11:04
<b>Collaborative Update</b>					
6.	<b>MSE Community Collaborative Update Report</b>	James Wilson	Information	Attached	11:05 (1min)
<b>Essential Business</b>					
7.	<b>Finance Update</b>	Jenny Davis	Information	Attached	11:06 (1min)
<b>Assurance</b>					
8.	<b>Accountability Framework including exception reporting</b>	James Wilson and functional leads	Assurance	Attached	11:07 (1min)
<b>Questions from the Public</b>					
9.		Robert Parkinson	Verbal	Discussion	11:08 (1min)
<b>Any Other Business</b>					
10.		Robert Parkinson	Verbal	Discussion	11:09 (1min)
<b>Meeting End</b>					11:10
<b>Future agenda items:</b>					
<b>Date of next meeting:</b> <b>Thursday 27<sup>th</sup> November 2025, 11am-1pm – Provide CIC, Colchester CO4 9YQ – Elm Room</b>					